



Dr. S. R. Chandrasekhar Institute of Speech & Hearing
A Unit of Bangalore Speech and Hearing Trust
A Project of Lions Club of Bangalore East
Hennur Main Road, Bangalore - 560 084.
Tel: 080-25460405/25470037/25468470 Fax: 080-25467829
Email: dr.srcish@gmail.com Web: www.speechhear.org



EXAMINATION 2023-2024

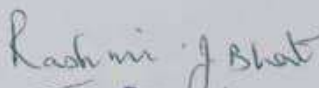
Chief Superintendent (CS) - Dr. Rashmi J Bhat

Examination Coordinator (EC): Nitish Ranjan Patel

INSTRUCTIONS FOR ASSISTANT PROFESSOR

- A minimum of **75%** attendance is mandatory for each subject to appear for exam.
- Students who have joined late for the programme/course will be exempted from the attendance criteria after approval from the exam committee.
- The question papers for the mid semester exam has to be set at least **7 days** prior to the date of examination.
- One set of question paper has to be submitted to the **Chief Superintendent & Exam Coordinator not less than 3 days** before the scheduled exam.
- Only **printed questions paper** to be given to students and answer to be written in **blue book** only. (Displaying the questions through laptop or projector or on TV or writing on the board is not permitted)
- The exam should not exceed more than **three hours** for a particular subject for **1st year** and more than **two hours** for **2nd and 3rd year**.
- Requisition for **Improvement exam** has to be approved by the **CS/EC and class teacher**
- Any **malpractice** during exam should be immediately reported to the **Chief Superintendent & Exam Coordinator**.
- The answer scripts have to be evaluated **within 10 days** after the exam.
- A copy of marks card and list of absentees should be given to Exam Coordinator
- Assistant Professors are requested to give a list of students who scored less than 55% to the PRAGATHI committee.
- Assistant Professors are instructed **NOT** to entertain any corrections put forth by students after 30 minutes of answer sheet distribution in class.
- It's the responsibility of the Assistant Professors to collect the answer sheets back from the students after the class.


CHAIRPERSON
Examination Committee
Dr S R Chandrasekhar Institute of Speech and Hearing
Hennur Road, Lingarajapuram
Bangalore - 560084 -


Principal
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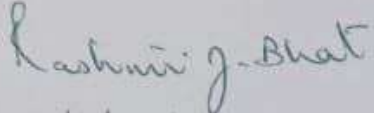
EXAMINATION 2023-2024

Chief Superintendent (CS) - Dr. Rashmi J Bhat
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GENERAL INSTRUCTIONS AND GUIDELINES FOR STUDENTS:

- A minimum of 75% attendance is mandatory for each subject to appear for exam.
- Attendance is **mandatory**.
- Answer to be written in **Blue book** only
- Students will be exempted from writing mid semester exam / preparatory exam only on strict grounds including but not limited to health issues.
- Requisition for **Improvement exam** has to be approved by the **CS/EC and class teacher**
- Students should return the valued/corrected answer book to the subject teacher within the same day of distribution in class.
- Any corrections in the valuation shall be intimated to the respective lecturer within 30 minutes of paper distribution in class. Moderation of any sort is NOT entertained thereafter.
- Any **malpractice/correction/forging by the students** on the answer sheets will result in strict actions including **denying permission to appear for University exams**.
- Any **grievances** regarding the mode of conduction of exam can be reported in writing to the Grievance cell.


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6/10/23
Principal
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